



PARENT/CARER NOTE TO EXPLAIN ABSENCE

STUDENT NAME:

Given Name

Surname

CLASS:

DATE/S OF ABSENCE:

TYPE OF ABSENCE:

Please tick the appropriate box and in space below give an explanation for the absence:

Leave

Leave during the day
(Student will need to be signed out of school)

Sick

Explanation for the Absence:

Medical Certificate attached: Yes

No

Parent/Carer Signature:

Date:

Contact Number: